

ws-inroads listserv

The ws-inroads listserv is a forum for WSDOT InRoads users and support staff to share tips and information about the software and the WSDOT CAE environment.

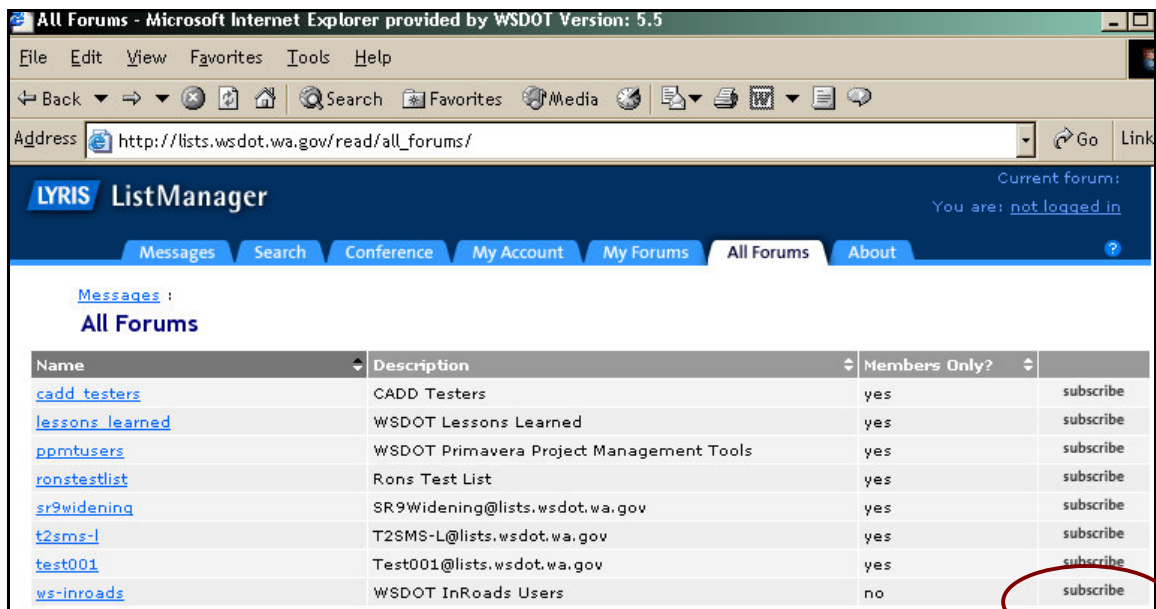
The purpose of this bulletin board is to post questions, solutions, tips and implementation issues for InRoads at the Washington State Department of Transportation. This is not intended to duplicate the support options on <http://discussion.bentley.com/>.

Use the following steps to subscribe to the list, post and retrieve messages.

To Subscribe

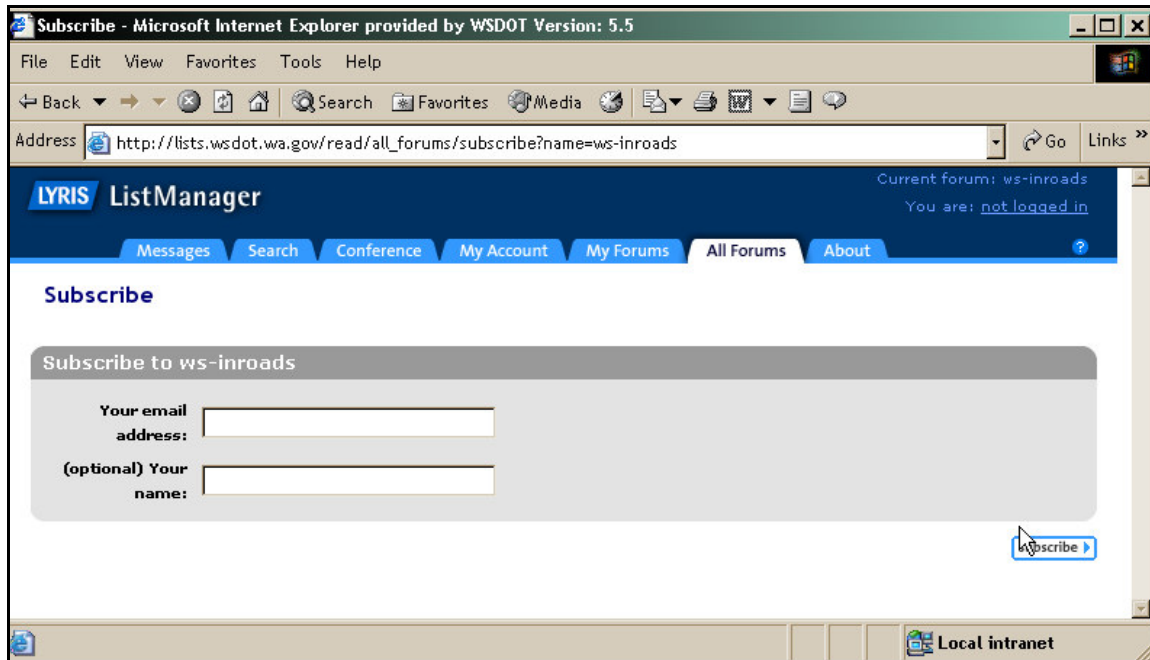
To subscribe to the ws-inroads listserv, go to the following web page:

http://lists.wsdot.wa.gov/read/all_forums/



Look for the list titled **ws-inroads**.

Click on the **subscribe** option on the right side of the box.



Enter your email address and name and click on the **Subscribe** button in the lower right hand corner.

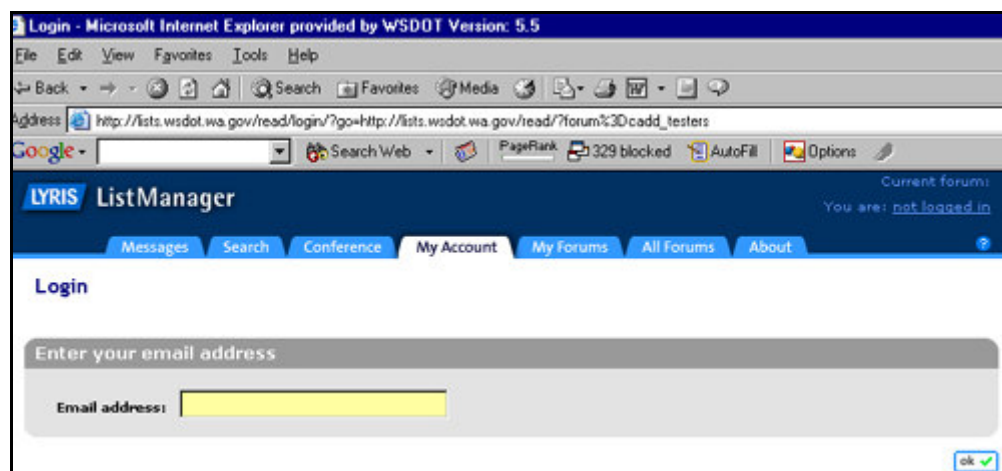
You will receive an email confirming your request and another email when your subscription request has been accepted. You are now ready to use the listserv.

Logging in to Listserv

To login to the ws-inroads listserv, go to the following web page:

http://lists.wsdot.wa.gov/read/all_forums/

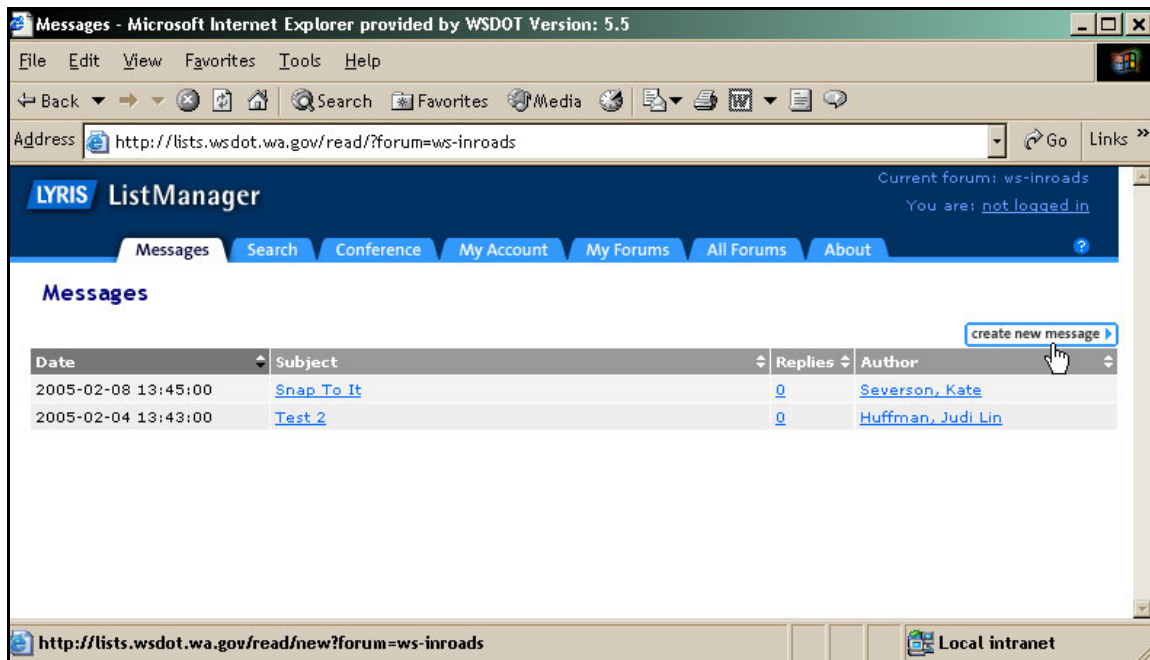
Click on **ws-inroads**.



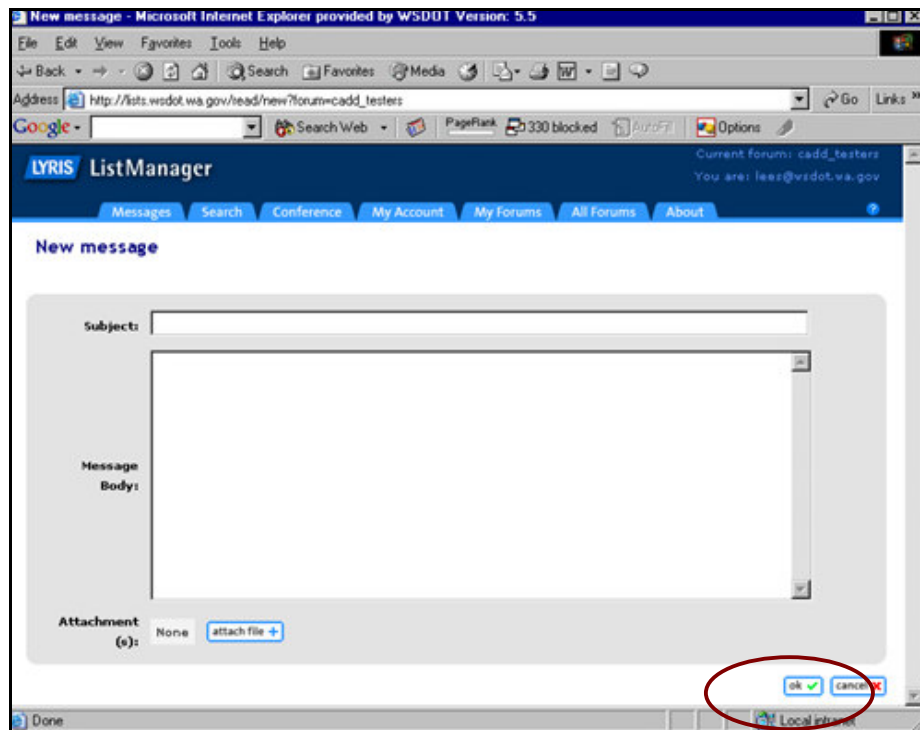
Enter your email address and click **ok**.

Creating a New Message

In the listserv site, click on **ws-inroads**. This brings you to the **Messages** screen.

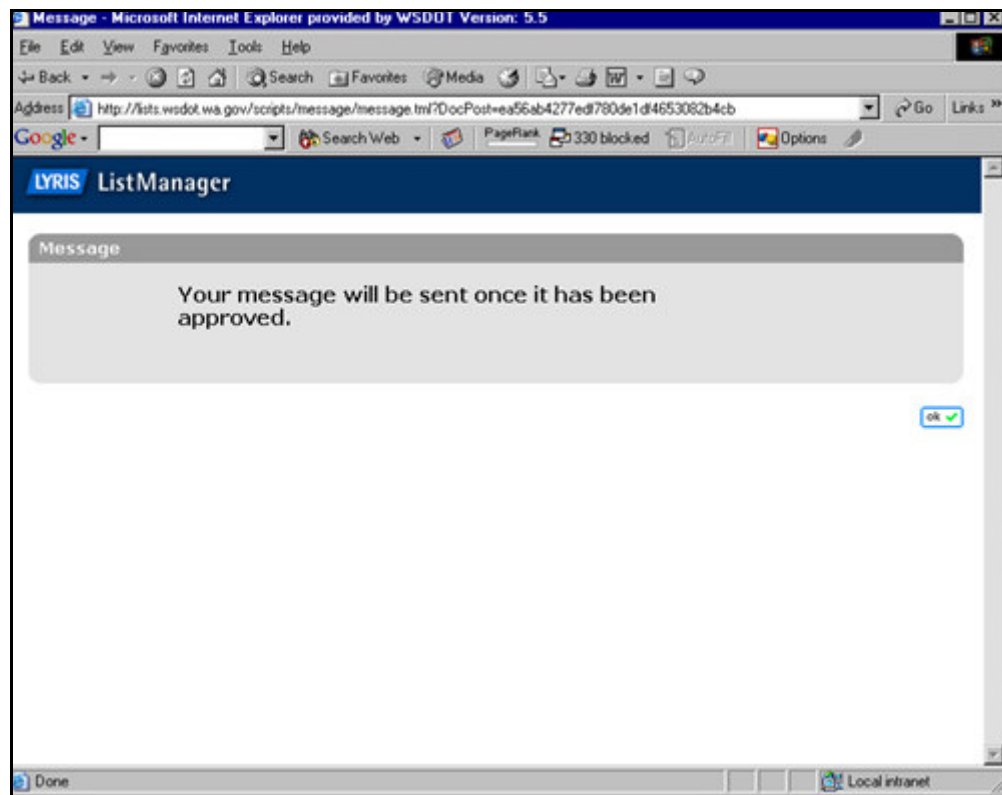


Click on the **create new message** button. This takes you to the **New Message** screen. Compose your message - try to make the subject brief but descriptive. You can attach small text files with the **attach file** button.



Click on the **ok** button to post the message.

A message will be displayed that lets you know that your message has been sent and will be posted pending approval from the moderator. **WSDOT uses a moderator to ensure nothing inappropriate is posted to the listserv.**



To reply to a message, click on **reply** in the lower right hand corner.

Setting Message Notification Options

You can set up how you want to receive your messages in the **My Account** tab. Note the **Membership Type** field.

Set it to **Normal** if you want to receive an email notification of all posts to the list.

Set this field to **No email** if you do not want to receive email notifications. Visit the listserv directly to see new posts.

Essentials

Advanced

Your email address:

SeversK@wsdot.wa.gov

Your name:

Kate Severson

Membership type:

No email: receive no email from this mailing list

Language:

English

log out

cancel

save changes

Select **save changes** to change your personal login information.

log out

cancel

save changes